

## **Excel Beginner/Intermediate & Excel Advanced Class Information**

- Welcome to Excel Basic/Intermediate or Excel Advanced. No matter which class you are taking, you will need to purchase your Excel textbook from <http://www.lablearning.com>.
- Option of:
  - ▶ eBook/eLab with instant access, email delivery - \$86
  - or
  - ▶ Printed textbook, eBook/eLab - \$160
- There are videos embedded in eLab that are helpful, so be sure to check them out.

### **Steps to Order Excel Materials**

Go to [www.lablearning.com](http://www.lablearning.com)

- Click on "Students" tab at the top
- Click on "Find Course Materials":
- In the search bar section, put in "Microsoft Excel 2019 & 365: Comprehensive"
- In the "please choose a format" section, choose your choice from the drop down menu. (Please note that for this class, you can choose eBook/eLab with instant access if you prefer a digital format)
- Continue through and complete your purchase

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After receiving your eBook/eLab or printed materials, please register before the first class. Go to [www.labyrinthelab.com](http://www.labyrinthelab.com) and click "Continue with Registration" button. Create your account and remember to bring your login/password to class!

*\*\* We will use MCST supplied laptops for class, but you will need your own computer for homework.*